

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
October 27, 2011
Minutes

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GENERAL BOARD MEETING – October 27, 2011

The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on October 27, 2011. Chair Tony Watkins called the meeting to order at 9:52 a.m.

Board Members Present:

Ms. Carolyn Miller-Cooper
Dr. Tom Robbins
Mr. Tony Watkins
Ms. Stephanie Head
Ms. Jane Prouty
Ms. Sandy Miller

Board Member Absent

Dr. Richard Harmon

Occupations and Professions:

Marcia Egbert, Board Administrator
Jeremy Horton, Deputy Executive Director

Office of the Attorney General:

Ryan Halloran (covering for Angela Evans)

Visitor

Shelly Allen, Licensee
Latoya Vaughn, Licensee
Russell Hall, Program Director – Asbury Seminary

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Ethics Training – Cancelled – Will be rescheduled

Guests:

Shelley Allen: Ms. Allen requested to come before the Board regarding her license and supervision. Mr. Watkins provided a timeline of Ms. Allen’s work schedule from August 2000 to the present. Discussion followed and several questions were asked of Ms. Allen by the Board Members. The Board was concerned that Ms. Allen violated the law that governs her license. The Board agreed to accept her new application for licensure and her new Plan of Supervision with a new Board Approved Supervisor and it will be reviewed at the next Board meeting scheduled for December 8, 2011.

Latoya Vaughn: The Board requested that Ms. Vaughn attend the Board meeting to discuss her current application. Mr. Watkins provided a timeline of Ms. Vaughn’s work schedule since becoming an Associate in 2008. Discussion followed and several questions were asked of Ms. Vaughn by the Board Members. The Board agreed to accept her new application for licensure and her new Plan of Supervision with a new Board Approved Supervisor for review at the next Board meeting scheduled for December 8, 2011. Ms. Vaughn requested a refund for the previous two (2) license fees totaling \$50 and for the current application fee if the application is denied in the amount of \$25 for a total of \$75. The Board agreed to refund her the license fees pending the outcome of the review of her current application.

Minutes: Stephanie Head made a motion to approve the minutes of the September 22, 2011 Board meeting as written. Tom Robbins seconded the motion. The motion passed.

Board Monthly Financial Report:

The Board Monthly Financial Report for July 1, 2011 through September 30, 2011 was presented to the Board for review and discussion Sandra Miller made a motion that the Board accept the July 1, 2011 – September 30, 2011 financial report. Carolyn Miller-Cooper seconded the motion. The motion passed.

Guest: Chair Tony Watkins introduced Mr. Russell Hall, Program Director at Asbury Seminary to the Board. Mr. Hall attended the meeting to explain Asbury Seminary's Graduate Program in MFT to the Board. He wanted to be sure that the courses they have fit the categories required by the Board. He also brought the summaries and syllabi with him and will leave them for the Board to review. Tom Robbins requested that Mr. Hall take one of the MFT applications and fill out the appropriate boxes in the application with the courses that they provide. Mr. Hall said he would do that and submit them to the Board.

Report from O & P:

OIG Services – Deputy Executive Director Jeremy Horton opened the floor for questions pertaining to the cessation of the OIG's Investigation Services. The question of why they had ceased providing this service was asked and discussed. OIG is a part of the Labor Cabinet and the Office of Occupations and Professions falls under general Government and is not part of a Cabinet that can be serviced by OIG. There are several options for investigations. The Board can hire its own independent investigator by submitting a RFP contract. The Board stated that they already have a contract with an investigator.

Mr. Horton also informed the Board that the Office of Occupations has hired two new supervisors – one in the Financial Section and one in the Administrative Section and that they will be working to provide better services.

Angela Evans had given Jeff Boler the remaining forms to be completed. Jeremy Horton will follow-up with Mr. Boler to be sure they are completed.

Old Business

Ms. Evans plans to file all of the form changes with the LRC as soon as the changes are completed.

New Business

An e-mail from Cheryl Elam regarding Telehealth was discussed. Tony Watkins will respond to her. The Board also discussed the need to start the process of creating regulations in regard to Telehealth.

A letter from Loren Townsend regarding clarification of the Doctor of Ministry Degree at the Louisville Presbyterian Theological Seminary and how it is designed to meet MFT Licensure requirements in Kentucky was discussed by the Board. There was a student at the seminary whose application was denied and Mr. Townsend was inquiring as to why it was denied when the class was a requirement and the student had completed it. The Board stated that when the licensee is filling out their application, they need to be sure to plug the classes in the correct heading in the application to meet the guidelines. No further action was taken.

The Board discussed a request from Lyle Edwards requesting approval for obtaining temporary supervision from a supervisor who is not a LMFT approved supervisor. The need arose due to the fact that he has changed employment and moved from an environment with an abundance of board-approved supervisors to an environment with no board-approved supervisors with the nearest approved supervisor being eighty-five (85) miles away. He is requesting temporary supervision from Dr. Sabrina Grubbs, KY Board of Examiners of Psychology who is his department supervisor. The Board approved Mr. Edwards' request for a temporary supervisor and informed him that he must submit a new application with a board-approved supervisor within ninety (90) days.

The Board reviewed a schedule of meeting dates for 2012 that was submitted by Board Administrator Marcia Egbert. She stated that in order for her to serve the two Boards that she is working with equally and fairly, she would like for the Board to approve the suggested dates. The Board agreed to the dates with the exception of the February meeting. They asked that the meeting be changed from February 23, 2012 to February 16, 2012 due to the KMFT Conference being held on February 23-24, 2012. The change was made and the schedule was approved as follows:

January 26, 2012
February 16, 2012
March 22, 2012
April 26, 2012
May 24, 2012
June 28, 2012
July 26, 2012
August 23, 2012
September 27, 2012
October 25, 2012
November 15, 2012
December 20, 2012

Complaints/Other Legal Matters

Ryan Halloran was filling in for Angela Evans and the Complaint Committee submitted the following recommendations:

- 07-003 – Dismiss the complaint without prejudice
- 2009-05 – Pending
- 2011-007 – Pending –
- 2011-08 – Pending
- 2011-09 – Pending
- 2011-10 – Pending

Stephanie Head made a motion to accept the recommendations of the Complaint Committee. Sandra Miller seconded the motion. The motion carried.

Chair Tony Watkins informed the Board that Stephanie Head resigned as the Co-Chair of the Board due to her workload (brigades coming home from war) at her job. The floor was opened for nominations to replace Stephanie Head as Vice Chair. Stephanie Head nominated Sandra Miller to replace her as Co-Chair. Discussion followed in regard to the time commitment required. During the discussion Tom Robbins stated that Jane Prouty was also capable to fill the position. Jane Prouty stated that she did not have the time to commit at this time. Sandra Miller stated that she felt she would have the time to commit and would accept the position if she was voted to fill it. Nominations

ceased and Tom Robins seconded the motion to replace Stephanie Head as Co-Chair with Sandra Miller. Motion carried. Tony Watkins stated that he would like to see a rotation system set up for the position of Chair of the Board and wanted the Board to be thinking about this and we will discuss it at the work session in December.

Tony Watkins opened the floor for nominations for the position of Secretary/Treasurer of the Board to replace Sandr Miller who was elected to fill the position of Co-Chair. Stephanie Head nominated Jane Prouty for Secretary/Treasurer. Sandra Miller seconded the motion. The motion carried.

Application Review: Sandra Miller made a motion to approve all applications, renewals, audits and Provider Applications and Ratification of licenses issued and renewed through 10/26/2011. Tom Robbins seconded the motion. Motion carried.

Associates:

The following applications for Marriage and Family Therapist Associate were approved: *Larane Guthrie-Clarkson, Terry R. Baker, Grace VanMelle*

The following applications for Marriage and Family Therapist Associate were deferred: Kathryn M. Mulrooney

The following applications for Marriage and Family Therapist Associate were denied: *Adam Ruiz*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were approved: *Lyle Edwards (90 days), Margaret Odem, C. Nicole Williams*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were deferred: *None*

The following Renewals for Marriage and Family Therapist Associates were approved: *Laura Lancaster, Julie B. Etherton, Kelly Jeanette Lee, Cassie Morris, Cynthia A. Scott, Melissa K. Reedy-Johnson, Lisah Sutton, Marilyn Gauss, Joseph Quay, Cynthia Manley*

The following Renewals for Marriage and Family Therapist Associates were approved with provisions: *None*

The following Renewals for Marriage and Family Therapist Associates were denied: *Tanganyika S. Jones, Julianne V. Sutter*

LMFT:

The following applications for licensed Marriage and Family Therapist were approved: *Milfred Lee Jones Jr., Emma M. Sterrett, Joseph G. D'Ambrosio*

The following application for licensed Marriage and Family Therapist was approved with provisions: *None*

The following applications for licensed Marriage and Family Therapist were deferred: *None*

The following Renewal Audits for Marriage and Family Therapist were approved: *William D. Jones, Kenneth Haysley, Elizabeth L. Davis*

The following Renewal Audits for Marriage and Family Therapist were deferred: *Mary Badami*

The following Reinstatement for Marriage and Family Therapist was approved: *Twila Hartsman, Angela Dawn Mathew, Kevin Pangburn, Dana Christensen*

Applications for CEU Approval for 10/27/2011

APPROVED

CMI Education Institute

- Attachment & Emotion Regulation: Brain-Based Therapy & Practical Neuroscience (9897) – 6.0 Hours
- Explosive, Challenging & Resistant Kids: Over 101 Quick, Creative Techniques for Children & Adolescents – 6.0 Hours
- Personality Disorders: The Challenges of the Hidden Agenda – 6.0 Hours
- Psychopharmacology: What You Need to Know About Psychiatric Medications (9951) – 6.0 Hours
- Ten Best-Ever Anxiety Treatment Techniques (9962) – 6.0 Hours - Approved
- Trauma, PTSD & Traumatic Grief: Effective Assessments and Immediate Interventions – 6.0 Hours
- Yoga Mindfulness: Clinical Interventions for Anxiety & Depression – 6.0 Hours

Cross Country Education

- Resilience: Helping Clients Navigate the Heroic Journey to Personal Transformation – 6.0 Hours

KY Association of Sexual Assault Programs

- 13th Annual Ending Sexual Assault and Domestic Violence Conference – 62.5 Hours

The Ridge Behavioral Health System

- Dialectical Behavioral Therapy: Utilizing Elements of DBT for Intervention and Treatment – 3.0 Hours
- Staying Alive KY; The Drama Of It All: The Teenage Years – 8.0 Hours

DENIED

Bellarmino University

- The Kentucky Code of Ethical Conduct – 3.0 Hours

Dancing Moose Productions

- Ethics: A Musical Comedy – 3.0 Hours

Status Report: There were 492 active MFT's and 129 active MFTA's as of October 26, 2011. There were 37 renewals between 9/22/2011 and 10/26/2011.

The next meeting of the Marriage and Family Therapy Board is scheduled for December 8, 2011 and will be held at 911 Leaward Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m.

with the Board Meeting to follow at 9:30 a.m. The Board will meet December 7, 2011 for a work session. There will be no meeting in November due to the Thanksgiving Holiday.

Stephanie Head moved that Travel and Per Diem be paid to those who attended the regular Board Meeting. Sandra Miller seconded the motion. The motion passed.

The Marriage and Family Therapy Board meeting was adjourned by Chair Tony Watkins at 11:55 a.m.

Respectively Submitted:

Marcia Egbert
Board Administrator